



GREEN VALLEY ISLAMIC COLLEGE

UNIFORM POLICY

It is school policy that all students wear full school uniform. If for some reason an item of school uniform cannot be worn the student is required to have a note of explanation and he/she is to see the Discipline Coordinator before school to obtain an Out of Uniform Pass. Being in full school uniform demonstrates a students' commitment to being a positive member of the school community and enhances the good image of our College.

When a student is out of uniform and with/without a note of explanation then a record must be kept in the Out of Uniform file.

If this is the student's first Out of Uniform offence or has a note of explanation then they will not be required to serve detention (Check Out of Uniform file).

If this is the student's second Out of Uniform offence and does not have a note of explanation then they will be required to serve an in-school detention (Check Out of Uniform file).


If this is the student's third Out of Uniform offence and does not have a note of explanation then they will be required to serve an after-school detention (Check Out of Uniform file).


So long as they have a note of explanation they cannot serve a detention. However, a letter should be sent home if there are at least three incidents of out of uniform.

If the student does have a note of explanation but did not see the Discipline Coordinator to receive a Uniform Pass then they will serve Community Service.

Hence, the correct procedure is for the student to see the Discipline Coordinator in the morning for a Uniform Pass with a note of explanation.

UNIFORM REQUIREMENTS

BOYS ITEM	UNIFORM STANDARDS
Shirts & Pants	<ul style="list-style-type: none"> ❖ Neatly tucked in ❖ Sleeves not rolled up ❖ Top button only undone
Shoes	<div data-bbox="504 510 748 752" style="text-align: center;">  </div> <ul style="list-style-type: none"> ❖ Black school shoes ❖ No joggers
Hats	<ul style="list-style-type: none"> ❖ To be worn for protection from the sun. Only to be worn outside
Jewellery	<ul style="list-style-type: none"> ❖ Simple watch only. ❖ No rings on your finger ❖ No necklaces ❖ No bracelet ❖ Clear contact lens/not coloured
Hair	<ul style="list-style-type: none"> ❖ Neatly kept ❖ No fancy haircut ❖ No hair gels ❖ Coloured hair not allowed
SPORTS UNIFORM BOYS	
Sports track suit and T.Shirts	<ul style="list-style-type: none"> ❖ No other track pants acceptable ❖ No other T.Shirts acceptable ❖ Only worn on sports days

GIRLS	
ITEM	UNIFORM STANDARDS
Skirt & Blouse	<ul style="list-style-type: none"> ❖ Tights to be worn under skirt. ❖ No jeans or pants ❖ Sleeves not rolled up ❖ Blouse is worn outside of skirt
Girls Blazer	<ul style="list-style-type: none"> ❖ No other jackets to be worn
Girls Hijab	<ul style="list-style-type: none"> ❖ No coloured or designed bands are to be worn. ❖ No brooch or coloured pins. ❖ To be kept outside blouse
Shoes	<ul style="list-style-type: none"> ❖ Only school shoes to be worn with school uniform
	
Jewellery	<ul style="list-style-type: none"> ❖ Simple watch only. ❖ No bracelet / bangle or colourful Watches. ❖ No rings on your finger ❖ No necklaces ❖ No bracelets ❖ Earring- stud only ❖ No anklets allowed ❖ Clear contact lens/not coloured
Nails	<ul style="list-style-type: none"> ❖ Kept short and clean
Make up	<ul style="list-style-type: none"> ❖ Not to be worn ❖ No eye shadow ❖ No mascara ❖ No eyeliner ❖ No coloured lipstick
Hats	<ul style="list-style-type: none"> ❖ To be worn for protection from the sun. Only to be worn outside
School Bags	<ul style="list-style-type: none"> ❖ All students require an appropriate school bag to carry text books and school books or folders.
SPORTS UNIFORM GIRLS	
Sports track suit and T-Shirts	<ul style="list-style-type: none"> ❖ No other track pants acceptable ❖ No other T-Shirts acceptable ❖ Only worn on sports days ❖ Sports Jacket not to be worn with regular uniform

– *Warning Letter: Out of Uniform Notification*

GREEN VALLEY ISLAMIC COLLEGE

(02) 8783 9188

Official Warning: Out of Uniform Notification

Date:.....

To the parents/carers of:.....

Your son/daughter has been assigned an After-School Detention on.....
from..... to atfor not being in full
school uniform on more than one occasion recently and not following school procedures and
policies. It is school policy that all students wear full school uniform. If for some reason an
item of school uniform cannot be worn the student is required to have a note of explanation
and he/she is to see the Discipline Coordinator before school to obtain an Out of Uniform
Pass. Being in full school uniform demonstrates a students’ commitment to being a positive
member of the school community and enhances the good image of our College.

We appreciate your support, and request you complete the acknowledgement slip below and
for your son/daughter to return the signed slip the next day.

Students who do not attend the after-school detention will be referred to the Discipline
Coordinator for disciplinary actions and where a meeting will take place with you, the student
and the Discipline Coordinator.

Please discuss this matter with your son/daughter and contact the College if further
information or clarification is needed.

Your support in this matter is greatly appreciated.

.....
.....

Dr M. Jafar
Principal

J. Chouman
Discipline Coordinator

.....
Please complete, sign and return to Mrs J. Chouman, Discipline Coordinator.

Out of School Uniform Notification Acknowledgement Slip.

I understand must attend the After-
School

Name of parent/carer

Name of student

Detention due to the reasons mentioned above. I will pick up
from the

Name of student

Venue mentioned above at 4pm.

Signed.....

Signature of parent/carer