



VISITATION POLICY

PURPOSE

Green Valley Islamic College seeks to provide an open and friendly learning environment, which values and actively encourages visitors to our school. At the same time we recognise our duty of care to ensure a safe environment for our students and staff, and we recognise our responsibility to protect and preserve our resources against theft, vandalism and misuse.

Guidelines

- All visitors will be required to report to the administration office prior to undertaking any activity within the school, where they will be assigned a “Visitors” badge which they must wear at all times within the school. Similarly, visitors will be required to report to the administration office at the end of their visit to return their badge.
- Visitors will be provided with directions, and will be made aware of any construction works etc that may impact upon their safety or comfort.
- For the safety of our children and in adherence to the Child Protection Policy we urge parents not to get directly to their child/children’s classes. It disturbs classes in operation and any intruder who is not a parent and has potential to harm our children may also enter the premises unnoticed.
- The principal reserves the right, and has the authority to prohibit any potential visitor from entering or remaining within the school, and also has the authority to invite or exclude people from using or being within the school boundaries outside school operating hours.